

FIGHT COVID-19 | GET VACCINATED



Date: December 24, 2020

To: All QHS Employees and Medical Staff

From: Jason Chang, QHS Executive Vice President and Chief Operating Officer

Subject: **COVID Vaccination Clinic Update**

A handwritten signature in blue ink, appearing to read "Jason", located to the right of the "From:" field.

Thanks to the efforts of our Queen's vaccine team, we continue to administer hundreds of COVID-19 vaccines to our many caregivers. As we have shared, operations at our QMC-Punchbowl vaccination clinic at The Queen's Conference Center Auditorium are going very well.

Given the increased efficiency of our employee vaccinations at Punchbowl, we have another opportunity today to speed up the process. **All caregivers, regardless of your Wave, are welcome to report to the QCC Auditorium to receive your vaccine between noon Thursday, December 24 and Monday December 28 at noon.** The vaccine clinic will be closed Christmas Day and on Sunday, December 27.

This additional flexibility is because our staff is ready to provide vaccines at QCC but there are few caregivers around to receive the vaccine. Standing around and waiting is not our style. So, we are welcoming all caregivers to QCC for vaccination until Monday noon.

As you know, in order to better organize the vaccination of our thousands of caregivers, a series of "waves" has been designed to ensure vaccination priority was matched with clinical virus risk. Making assignments to the waves is an imperfect process but was required at QMC to manage the magnitude of the task. And in fact, the wave concept is working well enough to increase the overall efficiency of the vaccinations and allow us to give more doses in a given day.

The "COVID Vaccine Waves" document on our Intranet will tell you which wave you are in. Please check the site regularly for updates to our waves and the plan. The plan will continue to evolve as we improve the process. If you are not available to receive your vaccine before Monday, please do not be concerned. Everyone will have a chance to receive the vaccine in the recommended order.

Adverse reactions to the first vaccination have been extraordinarily rare. We are encouraged by this and, therefore, ask managers to help their staff receive the vaccine on schedule and as soon as they can. As a reminder, people who receive the vaccine must continue to wear face masks, practice good hand hygiene and maintain physical distancing until enough vaccine is distributed to the general population.

If you have any questions, please speak with your manager. Please be patient as we continue to improve and as we exhibit "just in time" delivery of the vaccines to our many colleagues. If you have concerns, please email either Dr. Julius Pham or Dr. Todd Allen.